



**Finance & Operations Committee of the Whole Report**  
**Monday, April 19, 2021**  
**VIA ZOOM**  
**10:30 a.m.**

**Mandate:** *To discuss and make recommendations to the board on financial matters and matters pertaining to facilities, maintenance, technology and transportation.*

**Acknowledgement of Traditional Territories**

**Presentation:**

None

**Project Updates:**

**a. Oceanside Community Track (at Ballenas) Project Update**

Trustee Young provided an update of the ongoing work of the Committee, no recommendations but a report will be included in public agenda. There is a lot of optimism with the project due to the commitments from RDN and most recently by the City of Parksville. Website has more information and is found at [oceansidecommunitytrack.ca](http://oceansidecommunitytrack.ca).

**b. Arrowview Elementary Child Care Space**

General Manager Dempster shared that the construction is well underway with interior work continuing and the target completion of June in sight. He is planning a walk-through on the site subject to time and impact on the construction work. Manager Judy Malcolm shared that licensing continues to be pursued with Island Health; however, COVID is causing some delays.

**Items for Discussion**

No items

**Information Items**

**a. 3<sup>rd</sup> Quarter Financial summary**

Secretary Treasurer Amos provided an overview of the latest quarterly results, sharing that expenditures are well within budget. Highlighted were the rebound in ISP revenues due to a bump in 2<sup>nd</sup> semester enrolment, and supplies and services being slightly below budget producing an expected result of a year-end surplus. Also shared was a summary of the COVID-19 costs which include the Provincial and Federal Safe Return expenditures.

**b. Proposed 2021/22 Budget considerations**

Secretary Treasurer Amos provided an update of the work to date in developing the 21/22 Annual Budget. He outlined the approach going into the presentation for the public at the Special Board meeting on Tuesday (April 20th). A listing of considerations for budget additions will be reviewed with the Board in order to establish if and how much of surplus should be used to balance the budget.

**c. Lead in Water Report**

General Manager Dempster provided the latest results of the water testing done in March as required by the Ministry. Of the 82 tests, 70 came back within acceptable levels and 12 sources came back requiring a mitigating strategy be identified. For these, signage will be posted at the sites to run the water for 30 seconds to clear the lines of contaminants.

Automatic flushers is being looked into to support some of these sites, recognizing that the testing focusses on the source being for drinking purposed not necessarily for washing or watering. The report will be posted on the school district's website.

**d. Green House Gas Emissions – District Study update**

General Manager Dempster has been in contact with Prizm Engineering who are willing and able to conduct this study. A meeting will be set up in 1-2 weeks to review the scope of work and to provide a quote for the fees to be expected. Trustees Austin and Kurland (or Flynn) will work with senior management to review the expectations with the consultants prior to their engagement.

**Recommendations to Board of Education**

**a. 2021/22 Annual Facilities Spending Plan**

General Manager Dempster reviewed the projects as detailed in the spending plan, highlighting how the work is distributed to all the facilities. This document will be presented at the April public board meeting to be supported prior to submission to the Ministry of Education.

**Information Items**

No items

**Future Topics**

- Safe Routes to School
- Land and Facilities review

**Next Meeting Date/Location:**

- Monday, May 17, 2021 at 10:30, via Zoom
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